



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner William “Bill” R. Altimus, President
Commissioner Joshua K. Williams, Vice President
Commissioner Stephen V. Callaway, Secretary-Treasurer
Commissioner Walter O. Bigby, Jr.
Commissioner Erica R. Bryant
Commissioner Sam N. Gregorio
Commissioner Roy L. Griggs
Commissioner James D. Hall
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: December 5, 2024

Re: Monday, December 9, 2024: Special Board Meeting – Update on Port Projects at 3:45 p.m. and Regular Board Meeting at 4:30 pm

A Special Board Meeting regarding an Update on Port Projects will be held on **Monday, December 9, 2024 at 3:45 p.m.** The regularly scheduled Board Meeting will follow shortly after on **Monday, December 9, 2024, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agendas for each meeting are attached.

Thank you,
Eric

Attachments

CC: Ed Walsh, Sydney Krouse, and Jacob Voisin; Romph Pou Agency
Courtney Baker; Courtney Baker & Associates, LLC
David Montgomery; Montgomery Agency Inc.
Eric Basinger and Michael D. Corbin; SWEPCO
Emily Mott; Red River Valley Association
Bill Boles and Wesley Shafto; Boles & Shafto Public Finance Attorneys
Lt. Richard Jennings; Caddo Parish Sheriff’s Office
Caddo-Bossier Parishes Port Commission Staff

“This institution is an equal opportunity provider and employer.”

MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION

SPECIAL BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: **December 9, 2024**

TIME: **3:45 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- | | |
|--|---------------|
| 1. CALL TO ORDER/OPENING REMARKS | Josh Williams |
| 2. PLEDGE OF ALLEGIANCE | Josh Williams |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Josh Williams |
| 5. IN ACCORDANCE WITH La. R.S. 34:3159 (B)(2): UPDATE ON PROJECTS AFFECTING ADJACENT LANDOWNERS | Eric England |
| 6. ADJOURN | Josh Williams |

UPCOMING MEETINGS:

Monday, December 9, 2024:

NOTICE OF PUBLIC HEARING:

2025 General Fund and 2025 Capital Operations Budgets
at the

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Monday, January 13, 2025

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
Main Telephone: (318) 524-2272

Agenda Posted: December 5, 2024 at 3:30 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

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MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION

PUBLIC HEARING ON: 2025 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS AND REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC HEARING AND MEETING:

DATE: **December 9, 2024**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- | | |
|--|---------------|
| 1. CALL TO ORDER/OPENING REMARKS | Josh Williams |
| 2. PLEDGE OF ALLEGIANCE | Josh Williams |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Josh Williams |
| 5. PUBLIC HEARING: 2025 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION | Josh Williams |

UNFINISHED BUSINESS:

- | | |
|---|----------------|
| 6. SPECIAL BOARD MEETING MINUTES OF NOVEMBER 18, 2024 | Judge Callaway |
| 7. REGULAR BOARD MEETING MINUTES OF NOVEMBER 18, 2024 | Judge Callaway |
| 8. OCTOBER 2024 FINANCIALS | Judge Callaway |

NEW BUSINESS:

- | | |
|--|---------------|
| 9. NOMINATING COMMITTEE | Josh Williams |
| 10. 2025 CALENDAR OF THE CADDO-BOSSIER PARISHES PORT COMMISSION MEETINGS | Eric England |
| 11. ORDINANCE NO. 4 OF 2024: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE YEAR 2025, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 12. ORDINANCE NO. 5 OF 2024: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OPERATIONS FUND FOR THE YEAR 2025, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 13. RESOLUTION NO. 14 OF 2024: A RESOLUTION FOR PROJECT ACCEPTANCE AND COMPLETION OF LOUISIANA STATE PROJECT NO. H.015230 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. | Eric England |
| 14. PORT DIRECTOR'S REPORT | Eric England |
| 15. ADJOURN | Josh Williams |

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UPCOMING MEETING:
Monday, January 13, 2025
Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: December 5, 2024 at 3:30 p.m.

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